

Premises

Purpose: A school cannot function unless its buildings and equipment are safe and fit for purpose. The Premises committee has the responsibility to ensure that the school's buildings and grounds are well maintained and provide a safe and suitable environment for the pupils and staff. The Premises committee also covers the Governor's Health and Safety responsibilities.

Childwall CE Primary School is a Voluntary Aided School and the school buildings and grounds are owned by the Trustees of Salisbury House.

Membership:

1. Enitan Carrol
2. Wendy Mason – Headteacher
3. Nick Pye
4. Alastair Ramsay – Chair

In attendance:

1. Jon Bird – Trustee
2. Kristy Owens – Clerk to the Governors
3. Shaun McNicholas – Caretaker

Quorum: Three governors.

Meetings: The committee will meet every half term. Minutes of the committee's meetings will be shared with the Full Governing Body and made available to the public upon request. In the absence of the Chair, a temporary Chair will be appointed at the meeting as necessary.

Policies and compliance: The committee will review and ratify the following policies:

- SEND1 – Accessibility Plan – 3 yearly in the Spring Term
- H&S2 – Asbestos Management Plan – Annually in the Autumn Term
- H&S3 – Cleaning Policy – 2 Yearly in the Summer Term
- H&S6 – Health & Safety Policy – Annually in the Autumn Term
- H&S7 – No Smoking Policy – 3 yearly in the Autumn Term
- CHI23 – Lettings Policy – Annually in the Autumn Term
- H&S9 – Premises Management Policy – Annually in the Summer Term

Monitoring: The committee will be responsible for:

- The maintenance and care of the site upon which the school buildings are situated
- Monitoring the general conditions of the buildings and to make recommendations to the Full Governing Body and Trustees
- Ensuring that all areas of the site, buildings, fixtures and fittings are safe, secure and correctly maintained according to current regulations
- Overseeing the installation and costings of maintenance, repairs and redecoration within the budget allocation, to include overseeing the preparation and implementation of major contracts
- Taking due regard of Health and Safety issues and regulations to the school site, and ensure that appropriate risk assessments are carried out
- Overseeing arrangements for the use of school premises by outside users
- The annual review of the Asbestos Management Plan for known Asbestos Containing Materials

- Determining any other matters referred to the Committee by the Governing Body or other Committee, as appropriate
- Reporting to the governing body each term any action taken within the powers delegated to the committee

Approved by the Governing Body: 2nd December 2021

Adopted by the Premises Committee: 21/10/21

Next review date: Autumn 2022